

One Month Before Moving

- Pick up a Change-of-Address Kit from the Post Office and fill out:
- Friends and family • Banks • Insurance companies • Credit card companies • Magazines and newspapers – cancel local newspaper delivery • Doctors, dentists and other providers – transfer drug prescriptions
- Take a look around the house. Start to think about what you don't want to take with you.
 - Use up perishable foods • Sell, donate or hold a garage sale for unwanted items
- Prepare a list of what you want to move.
 - Large appliances? • Outside furniture?
- For full service moves:
 - What items won't they move? • Get appraisals of high-value items in case of future claims
- For do-it-yourself moves, make arrangements for truck, storage, rental and moving help, and buy packing supplies:
 - Boxes • Packing and masking tape • Markers • Newspapers • Twine
- Start packing boxes. Mark boxes clearly as to contents and room to be placed in. Mark "Open First" clearly on boxes containing important items to be unpacked first:
 - Dishes • Pots and pans • Alarm clock • Bedding • Special toys • Towels • Plates • Tools – hammer, pliers, wrench
- Stop by and make arrangements for picking up your important records:
 - Birth • Doctor • Dentist • Legal • Optician, optometrist • School – make sure you get one with a raised seal • Veterinarian
- Close out your bank accounts:
 - Checking • Savings • Safe Deposit Box
- Start a new bank account in your new town.
 - Transfer account from current bank?
- Contact your child's new school and notify them of your upcoming move to their area.
- Contact the Chamber of Commerce in your new town or city. Request a relocation package.

Two Weeks Before Moving

- Pack your vital documents in one place:
 - Passports • Military records • Mortgage records • Marriage license • Birth certificates • Vehicle titles • Stock certificates • Insurance papers • Bank records • School records • Medical records • Tax records
- Make arrangements to disconnect your utilities. Get refunds for any deposits made. Have meters read. Give new address for them to send their final bill:
 - Cable – return box if necessary • Electric • Gas • Internet access • Telephone •

Water

- Make arrangements to connect utilities at your new residence.
- Make arrangements for cleaning
- Inquire about your new state's auto licensing procedure and auto insurance rates.
- Check with your insurance company about transferring coverage to your new home.
- Arrange to have a sitter watch your children at their house on moving day.

One Week Before Moving

- Dispose or drain any flammable items:
 - Lawn mower gas • Paint • Aerosol cans
- Plan what goes in the car with you:
 - Toys and games for kids • Special breakable items or collections • Important documents and records • Change of clothes and toiletries for your first day • Vacuum cleaner – if you want to clean right away • Toilet paper • First aid kit • Food kit with bottled water, cereal, bananas
- Make travel arrangements for your pets and plants.
- Purchase moving insurance if you have valuable antiques and collections.
- Have your car tuned up.

The Day Before Moving

- Defrost, clean and air out your refrigerator.
- Clean your stove.
- Make sure you have payment ready for the mover – If you haven't send it prior to removal.
- Check your moving company's payment policies.
- Purchase traveler's checks for other possible expenses.
- Pack your former town's phone book for future correspondence.
- Get a simple breakfast ready for the next morning.
- Pick up ice and beverages for moving day.
- Take down curtains and curtain rods.
- Get a good night's sleep!

Moving Day!

- Strip your beds.
- Moving company – will they disassemble?
- Show movers around. Make sure your possessions to be moved are inventoried with them.
- Get all keys together. Put in a safe spot.
- Make sure moving van driver has correct address, phone number and directions. Confirm delivery date with him.
- Check all rooms one last time. Remember closets and cupboards, basement and garage! Make sure all windows and doors are locked.